




Chapter: Health Care Support Services and Equipment	<b>Effective Date: 2/1/14</b>
<b>Title: First Aid Kits and AEDs</b>	Page: 1 of 1
ACA: 4-JCF-4C-59	Replaces: HSP.03.03, 6/1/09

(a) **Standard.**

- (1) The University of Texas Medical Branch – Correctional Managed Care (UTMB) medical director must establish procedures for the use of first aid kits and AEDs.
- (2) The Texas Juvenile Justice Department (TJJD)/UTMB medical directors must establish procedures for inspection of the first aid kits and AEDs.
- (3) First aid kits and AEDs are available in the designated areas of all facilities as determined by the health services administrator and superintendent.

(b) **Procedures.**

(1) **First Aid Kits.**

- (A) First aid kits are maintained in each institution building and in each youth transport vehicle as required by [INS.45.25](#).
- (B) The **health services administrator**, in conjunction with the superintendent, recommends to the UTMB medical director the number and location of the kits.
- (C) First aid kits are restocked and sealed with a plastic lock by **nursing staff**.
- (D) **Designated TJJD staff:**
  - (i) bring all first aid kits to the Infirmary for re-stocking and sealing; and
  - (ii) document on the First Aid Kit Treatment Record form,  [HLS-903](#), the reason for opening the first aid kit and supplies used;.
- (E) **Nursing staff** document restocking on the First Aid Kit Restocking Log,  [HLS-842](#), and the **nurse and TJJD staff** sign the form.
- (F) **Designated TJJD staff** perform weekly inspections of the first aid kit and document the inspection on the Weekly Departmental Safety and Sanitation Inspection for High Restriction Facilities form,  [RMT-200](#).
- (G) **Nursing staff** ensures that each first aid kit contains the following items: CPR pocket mask, latex gloves, bandages, gauze bandage, and tape. No additional items or medication may be placed in the first aid kit.
- (H) The infirmary maintains a list containing the number, location, and contents of each first aid kit. The list must be signed and dated annually by the UTMB medical director.

(2) **AEDs.**

See [GAP.380.9194](#) and INS.45.25 for policy and procedures relating to the use of AEDs.

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